

CHADDLEWOOD PRE-SCHOOL AND WOODIES OUT OF SCHOOL CLUB



WESTFIELD, PLYMPTON, PLYMOUTH, DEVON. PL7 2EU



Intimate Care Policy

Policy statement

No child is excluded from participating in our setting who may, for any reason, not yet be toilet trained and who may still be wearing nappies or equivalent. We work with parents towards toilet training, unless there are medical or other developmental reasons why this may not be appropriate at the time. We make necessary adjustments to our bathroom provision and hygiene practice in order to accommodate children who are not yet toilet trained. We see toilet training as a self-care skill that children have the opportunity to learn with the full support and non-judgemental concern of adults, the children have free access to the toilets but an adult monitors the toilet area.

Procedures

- Key persons have responsibility to check and change their children throughout the session.
- Key persons will change children in their key groups. However, if the key person is absent the session supervisor will allocate another member of staff.
- Changing areas are warm, safe and visible.
- Each young child has their own baskets with nappies or 'pull ups' wipes and nappy sacks provided by parents/carers.
- Children must access changing station via steps provided with assistance with staff and must not be lifted.
- Gloves and aprons are provided during nappy changing and the changing mat is cleaned before and after each use. Staff thoroughly clean hands before and after each change.
- Nappy changing is relaxed, key persons work towards promoting independence and give encouragement to use the potty or toilet when appropriate. We provide toilet training seats and steps when needed.

- In cases where a child soil we will assist them to clean and change themselves and their clothes.
- We record toileting accidents so that we can monitor each child's needs/development and identify any patterns.
- They are expected to wash their hands and we provide soap and towels and explain the reasons for this to their level of understanding.
- Key persons are always professional when changing children.
- Nappies and 'pull ups' are disposed of hygienically in the specialised nappy bins provided. Ordinary pants are rinsed and bagged if they are wet or soiled, they are taken home after the child's session.
- If the key person notices any unusual stool movements or skin changes/marks the parents/carers are advised and the settings designated child protection if appropriate.
- If young children are left in wet or soiled nappies/'pull ups' in the setting this may constitute neglect and will be a disciplinary matter. Settings have a 'duty of care' towards children's personal needs.
- There is a separate toilet for staff members.
- Staff advise other team members when changing a child.

This policy was adopted at a meeting of

Chaddlewood preschool and
Woodies Out of School Club

Held on

_____ (date)

Date to be reviewed

_____ (date)

Signed on behalf of the management committee

Name of signatory

Role of signatory (chairperson)
